



## ODISHA UNIVERSITY OF HEALTH SCIENCES, BHUBANESWAR

Office: Sishu Bhawan Square, Bapuji Nagar, Bhubaneswar, Pin- 751009  
Web Site: www.ouhs.ac.in E-mail: ouhs2022@gmail.com / ouhs@ouhs.ac.in Tel: 0674-2917266

File No. OUHS-EXAM-EXM- 0155 -2025 No. 15809 OUHS

Date 17/12/25

To

All concerned members of the Common Disciplinary Committee for All Courses

Sub- Proceedings of the Disciplinary Committee Meeting of the Common Disciplinary Committee for All Courses under OUHS.

Madam / Sir,

I Am directed to invite reference on the above subject and forward herewith the proceedings of the Common Disciplinary Committee for All Courses held in the V.C.'s Board Room under the Chairmanship of Hon'ble VC, OUHS, Bhubaneswar for kind information and necessary action.

Yours sincerely

Memo no. 15810

17/12/25  
Controller of Examination

Date 17/12/25

Copy forwarded to the Deans/Principals of all affiliated colleges under OUHS for kind information and necessary action.

17/12/25  
Controller of Examination

Memo no. 15811

Date 17/12/25

Copy forwarded to in charge of IT section, OUHS (for uploading the same in the website) for information of all concerned.

17/12/25  
Controller of Examination

Memo no. 15812

Date 17/12/25

Copy forwarded to registrar/ Ps to Vice-Chancellor for kind information and necessary

Action.

17/12/25  
Controller of Examination



**PROCEEDINGS OF COMMON AND FINAL DISCIPLINARY COMMITTEE FOR  
DISPOSAL OF MALPRACTICE CASES OF ALL UNIVERSITY EXAMINATIONS  
HELD ON 11.12.2025 AT 3.30PM IN THE V.C.'S BOARD ROOM UNDER THE  
CHAIRMANSHIP OF HON'BLE VC, OUHS, BBSR**

1. Any candidate found guilty of malpractice during an examination, as detected by the **Invigilator, Squad, Flying Squad, or Vigilance Squad**, shall have the malpractice recorded on the answer script. The result of such a candidate shall be declared as **'Failed'** in that examination, and the candidate will be required to **reappear** for the examination along with **the regular students of the next academic batch**.
2. In the event that any candidate is found engaging in any form of malpractice within the examination hall, as evidenced by audio-video surveillance recordings, he/she shall be declared **'MP' (Malpractice) by the Controller of Examinations**.
3. On publication of results, any candidate declared to have committed **'MP' (Malpractice)** in the examination of a particular subject shall be awarded **'00'** marks in that subject, and the result of the said candidate shall remain **withheld**.
4. If any Invigilator is found assisting or aiding any candidate during the examination, he/she shall be **debarred from all invigilation duties, disqualified from functioning as an examiner for a period of five years**, and his/her teacher registration may be liable for cancellation as per the prescribed regulations.
5. If the University detects any act of fraud or forgery, including fake student signatures, submission of data pertaining to deceased students, or any other form of fraudulent information provided by the institution, the concerned college shall be barred from being designated as an examination centre for all courses for a period of five (05) years, even if the institution subsequently fulfils all prescribed criteria for examination-centre allotment
6. In the event that any impersonation is detected, wherein an individual appears in the examination **in place of the original candidate**, the act shall be deemed a **criminal offence**. Accordingly, legal proceedings shall be initiated against the **candidate(s) involved as well as the concerned college, in accordance with law**.
7. If any examination centre fails to submit the complete Audio-Video CCTV footage—from the commencement of the examination process (including question paper printing), covering the entire duration of examination hours, up to the packaging of the answer scripts—the said centre **shall not be considered** for selection as an examination centre in future.

8. Question papers shall be printed only in the presence of the Squad-cum-Observer. If the Squad-cum-Observer does not arrive within the scheduled time or is unavailable, the Centre Superintendent alone shall be authorized to print and distribute the question papers. The Squad-cum-Observer shall also be responsible for depositing the answer scripts directly at the University or sending them by Speed Post on the same day. It shall be the responsibility concerned college to facilitate the Squad-cum-Observer for the timely dispatch of the answer scripts within the stipulated time.
9. The biometric attendance of students must be submitted to the University on a monthly basis for each stream separately, with effect from 01.01.2026. Only **machine-generated biometric attendance** reports shall be accepted, and no manually altered or manipulated reports will be considered.
10. All affiliated colleges under OUHS, across all streams, shall **mandatorily install Audio-Video CCTV systems and biometric attendance machines**.
11. **Internal marks** shall be submitted before or along with the form-fill-up data. Failure to submit the internal marks within the prescribed timeline shall render the candidate **ineligible for form fill-up**.
12. If any college conducts examinations outside its designated college building or the academic building recognized by OUHS, the said college shall be debarred from being allotted as an examination centre for the next academic session. Further, examinations **shall not be conducted under rooftop tin sheds or in open-area halls under any circumstances**.

92/1005  
18/12/25