



ODISHA UNIVERSITY OF HEALTH SCIENCES, BHUBANESWAR

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F. No. OUHS-CRCLM-ACD-0001-2026- 164

Date: 5/1/26

To

The Dean & Principal/ Director
All Pharmacy Colleges affiliated to OUHS

Sub: - Instruction regarding Student Registration process for academic session 2025-26.

Sir/Madam,

With reference to the subject cited above, I am directed to inform the Deans/Principal/Directors of all Pharmacy Colleges affiliated to OUHS that the student Registration Process for the Academic session 2025-26 will remain open from **07-01-2026 to 06-02-2026**.

All concerned colleges are requested to submit the required documents as listed in Annexure-I within the stipulated period and ensure timely and accurate submission to avoid any delay in registration.

Encl: Annexure-I

Yours Sincerely

5/1/26
Director Curriculum
OUHS Bhubaneswar
Dated 5/1/26

Memo No. 165 /2026

Copy submitted to PS to Vice Chancellor for kind information of the Vice-Chancellor.

5/1/26
Director Curriculum
OUHS Bhubaneswar
Dated 5/1/26

Memo No. 166 /2026

Copy submitted to the OUHS IT-In charge for uploading in the OUHS Website/Guard File & Notice Board.

5/1/26
Director Curriculum
OUHS Bhubaneswar

- **Required Documents to be Submitted:**

1. Student Registration Form
 - a. Download and print the *Student Registration Form* from the University Portal. (<https://ouhs.ac.in/>)
2. Recent Passport-Size Photograph
 - a. Size: 3.5 cm × 4.5 cm
 - b. Background: White or light-coloured
 - c. Dress Code: College uniform or formal attire
 - d. Quantity: Two (2) copies
 - e. Signature: The candidate must sign on the reverse side of each photograph using blue or black ink.
 - f. Note: Selfies or digitally edited photographs will not be accepted.
3. Photocopy of Aadhaar Card (Government ID Proof)
4. Photocopy of 10th Standard Certificate / Marksheets (Proof of Date of Birth and Academic Qualification)
5. Photocopy Fee Payment Receipt / Money Receipt of OJEE at the time of counselling.
6. All documents must be self-attested by the candidate.
7. Further, you're requested to provide the soft copy of the Student Registration form & details of the students in an Excel sheet through e-mail to dir.cur@ouhs.ac.in in the following format.

Sl. No	Name of the Student	DOB	Father's Name	Mother's name	Aadhar no.	Mobile NO.

- **Additional Instructions :**

1. Separate office letters must be prepared and submitted for each individual course
2. If any student has discontinued a course, a formal office letter explaining the reason for discontinuation must be submitted.

For any queries, please contact:

- Registration Office: 0674-2597266
- Email: dir.cur@ouhs.ac.in
- Website: <https://ouhs.ac.in/>

